

Passport Renewals

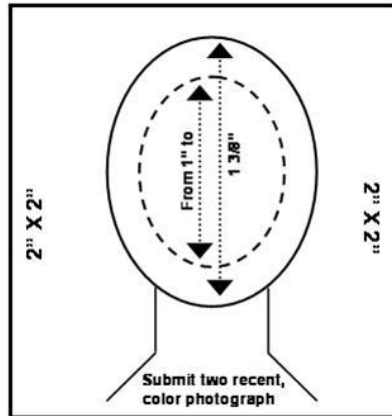


Photo Specifications

Adult passport holders may renew their 10-year U.S. passports in person or by courier. We reserve the right to request an interview with respect to any passport application.

To renew your passport by courier:

1. Complete and print the Form

Application tips:

- Complete the address fields completely. If you are in The Bahamas or Turks and Caicos, your passport will not be sent back to the United States. When you drop off your application, you can designate if you wish to pick it up or have it sent to you via courier to an address in The Bahamas or Turks and Caicos.
- If completing an application without a social security number, you may enter all zeroes as a placeholder.
- Expedite fee: You do not need to select the "expedite fee" option; passports printed for citizens abroad are automatically expedited.
- Please fill out the emergency contact information even though it is not required to submit the application.
- Do not use two-sided printing

2. Submit **all** required documents with the printed application form:

- Two (2) studio-quality color photographs taken within the last six months measuring 2" x 2" (5cm x 5cm) with a white background. No other photo format will be accepted. [More infotion](#)

- The applicant's most recent U.S. passport. This passport will be cancelled and returned via courier along with the new passport. Valid visas in the old passport will not be cancelled.
- Properly completed and printed passport application form. The form must be signed and dated, and must include a valid telephone number (mobile or landline) and/or e-mail address.
- If the applicant's appearance has changed significantly since the old passport was issued, a clear photocopy of another current form of photo identification, such as a driver's license, etc.
- If the applicant's surname has changed due to marriage, please include an original marriage certificate.
- **Fee payment:** If applying by mail, please submit a money order or draft in favor of "American Embassy, The Bahamas" drawn on a Local or international bank. Personal checks are not accepted.

If applying by courier please send (or deliver) all of the required documents to this address:

American Citizen Services Unit
U.S. Embassy
Queen Street
P. O. Box N-8197
Nassau, The Bahamas

We recommend that you use a reliable courier service that uses tracking numbers for sending in your application.

Renewal-by-mail service is NOT available if you are:

- A minor (under 16 years old)
- Replacing a lost, stolen or mutilated passport
- Renewing 5-year passport applicants whose passport has been expired for more than five years.

These applicants must make an appointment to apply in person and bring all of the required documents listed above. Appointments are available for American citizens Monday through Friday from 9:00 am to 11:00 pm. We are closed on [American and Bahamian holidays](#).

Please arrive fifteen minutes before your appointment to clear security. Mobile phones, electronic devices other [restricted items are not permitted inside the Embassy](#).

[Make or Cancel an Appointment Here](#)

Fees

Complete [fee information is available here](#). If applying in person, you may pay with cash dollars, cash rupees (at the current exchange rate), demand draft or a major U.S. credit card. Personal checks are not accepted.

Passport Processing Time

Except in emergencies, passports are printed in the United States and take approximately 7-10 days. Please consider this timeline when renewing or applying for passports. You will receive an automated email when your passport is ready.

Passport Delivery or Pick Up

Your passport will be returned by courier unless you decide to pick it up. You may pick up passports between on Mondays 1:00- 2:00 and Wednesdays 1:00-3:00 pm. You do not need an appointment to pick up your passport.

Questions?

Please email acs Nassau@state.gov

General information about U.S. passports is [available here](#).